

**To: Chairs of Crime and Disorder Reduction Partnerships in England
Chairs of Community Safety Partnerships in Wales
Chairs of Local Criminal Justice Boards**

CC: Please see attached list.

24 June 2005

Dear Colleague,

**PROLIFIC AND OTHER PRIORITY OFFENDERS (PPO) STRATEGY:
SUPPLEMENTARY GUIDANCE**

1. As you may recall we issued guidance in July last year about the Catch and Convict strand of the Prolific Offenders Programme and subsequent guidance in September covering the Rehabilitate and Resettle and Prevent and Deter strands. It can be found at <http://www.crimereduction.gov.uk/ppo>
2. Since then a number of CDRPs and CSPs have told us that they would welcome further guidance in two discrete areas of the strategy. We are pleased to provide both sets of guidance to you now. We are working with the Welsh Assembly Government to develop a version of the Rehabilitate and Resettle Self-Assessment Checklist that meets the distinct needs of CSPs in Wales and this will be issued in the very near future.

Criteria for removing a Prolific and other Priority Offender from a Scheme

3. This guidance follows requests from local stakeholders for clarification regarding the criteria for the removal of a prolific offender from a scheme. This guidance has been developed with the assistance of a range of national and local stakeholders and covers all three strands of the prolific offenders strategy. It is intended to provide criteria by which all local agencies can reach consensus on the removal of a prolific offender from a PPO scheme, and is designed to ensure consistency at the national level within a framework that retains local discretion.

Rehabilitate and Resettle Self-Assessment Checklist

3. CDRPs (CSPs in Wales) have also told us that they would welcome guidance regarding rehabilitation and resettlement activity, particularly given the recent appointment of Regional Offender Managers and the implementation of Regional Reducing Re-offending Action Plans from 5 April as part of the creation of the National Offender Management Service (NOMS). We are pleased also to be able to provide you with this set of guidance in the form of a self-assessment checklist against which to review your own progress. This is applicable to CDRPs in England only and a version addressing the distinct needs of CSPs in Wales will be issued in the near future.

4. The checklist also links to the National Reducing Re-offending Action Plan, published in July last year, which sets out the national framework for reducing re-offending. While not all the action points in the Plan are directly relevant to the Prolific Offenders Programme, many are. Accordingly, the checklist is intended simply to help your CDRP (CSP in Wales) identify any gaps which may exist in your own arrangements.

Revised Performance Management Framework and Traffic Light self-assessment framework

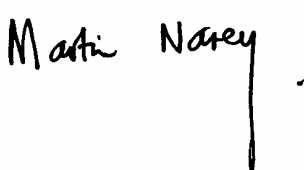
5. Additionally, we have been working with a group of practitioners to revise the measures in the performance management framework and developing a balanced scorecard that will provide an 'at a glance' view of the health and impact of PPO schemes locally, regionally and nationally. As part of this, a traffic light based self-assessment framework has been developed for use by local schemes working jointly with their Government Office/Welsh Assembly Government. This is now with the Government Offices/Welsh Assembly Government who will be identifying how to work with you on this over the next few months.

6. We hope that you will find both of these new sets of attached guidance useful and that you will encourage your Partnerships and Boards to use them both when making operational decisions at a local level. We are not seeking any specific returns in relation to the use you make of either piece of guidance though if, as a result of using it, you would like any further clarification we would be pleased to try and help.

7. If the issue is a national one, the best contact point – at least initially - regarding the removal of a PPO from a scheme is Gregg.Mead@homeoffice.gsi.gov.uk and for the Rehabilitate and Resettle checklist it is Jonathan.Rushton@homeoffice.gsi.gov.uk. If the issue is more local and relates to the checklist, your newly appointed NOMS Regional Offender Manager would be ready to help. A list of their names, locations and contact details is attached.



LEIGH LEWIS
Permanent Secretary for
Crime, Policing, Counter
Terrorism and Delivery



MARTIN NAREY
Chief Executive of the
National Offender
Management Service



JANE FURNISS
Director of Criminal Case
Management, Office for
Criminal Justice Reform

Copy Recipients:

Association of Chief Police Officers

Association of Police Authorities

Home Office Regional Directors, Government Offices

National Probation Directorate

NOMS Regional Offender Managers

Prison Service

Prolific and other Priority Offenders Programme Board

The Crown Prosecution Service